



**GROUP REGISTRATION CONTRACT**

1. The group registration process is valid for a **minimum of 10 delegates**.
2. In order to facilitate your group registration, please fill out this form and return by email to: [reg\\_wsava23@kenes.com](mailto:reg_wsava23@kenes.com)
3. In order to benefit from the reduced group registration fees, payments must be paid **prior to the below deadlines**.
4. Please send the **final** name list no later than **4 weeks prior to the congress**. Please do not send preliminary name lists.
5. Name changes will be permitted free of charge until **2 weeks prior** to the congress (up to 15% of the participants names). After this date, any name change will be subject to 30 EUR charge per name.
6. **Onsite group registration pick-up** for groups leaders will be available upon request.
7. Payment is accepted by credit card or bank transfer. Credit card payment is subject to **additional 4% commission**.
8. **Cancellation policy:** Refund of registration fee will be as follows:

**Note! Refunds for groups will be processed after the congress.**

- Cancellations received until and including April 26, 2023– full refund.
- Cancellations received between April 27, 2023, until August 16, 2023 – 50% will be refunded.
- As of August 17, 2023– no refund will be made.

9. **Fees for Participants include:**

- Entrance to the Congress sessions and Exhibition
- Congress publications
- Attendance to Welcome Reception
- Refreshments and Coffee breaks
- Attendance of Closing Ceremony

10. **Please fill in the below information:**

Company (Group Name): \_\_\_\_\_

Booking Agency (if relevant): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_



## REGISTRATION CATEGORIES

Fees (in EUR) apply to payments received prior to the indicated deadlines.

Registration Fees	Super Early rate	Regular rate	Onsite rate
	Until April 26, 2023	From April 27 – August 16, 2023	From August 17, 2023
	Super Early Bird	Regular Fees	Onsite Fees
WSAVA, FIAVAC & FECAVA Members*	€ 440	€ 560	€ 880
WSAVA, FIAVAC & FECAVA Members from low-income nations**	€ 290	€ 390	€ 660
WSAVA Non-Member	€ 740	€ 860	€ 1.100
WSAVA Non-Member from low-income nations**	€ 490	€ 590	€ 900
Vet Tech. / Nurse***	€ 280	€ 320	€ 530
Students****	€ 250	€ 285	€ 300
Accompanying Person	€ 225	€ 225	€ 250
Congress Dinner Party	€ 75	€ 75	€ 85

\* You must be a member of one of the WSAVA, FIAVAC & FECAVA associations in order to benefit from this rate. To see the list of WSAVA associations – please click [here](#). Proof of membership may be asked for.

\*\* Low & Lower-middle Income Countries registration fee refers to Low-income economies as listed here and defined according to the World Bank Country Classification.

\*\*\* Registered Veterinary Technician / Vet Nurse: To benefit from the special fee, any submission of your status confirmation must be uploaded during the online registration.

\*\*\*\* Students: In order to benefit from the special fee, a submission of your status confirmation (approval letter signed by the Head of Department or copy of your status ID) must be uploaded during the online registration.

### Group Registration Details:

Company name - \_\_\_\_\_

1. Required registration category: \_\_\_\_\_ No. of Registrations: \_\_\_\_\_

2. Required registration category: \_\_\_\_\_ No. of Registrations: \_\_\_\_\_

Total Group Participants: \_\_\_\_\_

### Important Note: Abstract Presenters

In case there are Abstract Presenters among the group delegates please advise the names and abstract numbers in advance in order to guarantee the abstract will remain in the Scientific Program.

### Please mark below accordingly:

There are no abstract presenters in this group.

Attached is a list of the abstract presenters in this group.

# 48<sup>th</sup> World Small Animal Veterinary Association Congress and 28<sup>th</sup> FECAVA Eurocongress

Lisbon, 27-29 September 2023



## **Group Registration Pick-up**

Group registration collective pick-up will be available onsite, an appointment must be coordinated in advance. Exact times will be advised prior to the congress.

**Note:** in case of group registration pick-up, individual barcode confirmation letters will not be sent to group participants. We strongly recommend individual pick-up.

## **Please mark below accordingly:**

- Group registration pick-up is required.
- No group pick-up, the delegates will be collecting their registrations individually.

## **Data Protection:**

- I confirm that prior to transferring Kenes the group delegates contacts, our company has obtained consent from the individuals concerned.

## **PAYMENT DETAILS**

### **Payment information:**

Billing Address (to appear on invoice and receipt): \_\_\_\_\_

VAT number: \_\_\_\_\_

### **Please select a method of payment (credit card or bank transfer):**

1. Credit card payment (Credit card payment is subject to additional 4% commission):

I authorize 'KENES International – Organizers of Congresses' to charge the below credit card for the amount of:

\_\_\_\_\_ EUR. \*\*\* Please authorize the full amount, including the 4% credit card fee.

Type:  Visa /  MasterCard /  AMEX

Number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

Name of Card holder: \_\_\_\_\_ CVC: \_\_\_\_\_

**Signature of Card Holder:** \_\_\_\_\_

2. Bank Transfer Payment:

- Please ensure that the name of the group/paying company are stated on the bank transfer.
- Bank charges are the responsibility of the payer and should be paid at source in addition to the registration fees.

### **Please make drafts payable in EUR only to:**

**Account Name:** WSAVA 2023 Congress, Lisbon

**Bank Details:** Credit Suisse Geneva, 1211 Geneva 70, Switzerland

**Account Number:** 1500934-92-455

**IBAN Number:** CH49 0483 5150 0934 9245 5

**Bank Code:** 4835

**Swift No:** CRESCHZZ80A